



# The Caves Show 2026

## Terms & Conditions Stall Site Vendors

Thank you for your interest in having a stall at *The Caves Agricultural Show 2026!*

Please read the below terms and conditions ahead of completing your Stall Site Application Form.

### 1. Stallholder Eligibility

- 1.1 All vendors must complete the registration form and submit required documents (e.g., insurance, licenses).
- 1.2 The committee reserves the right to accept or decline any stall site applications and will advise the applicants of the outcome as soon as possible.
- 1.3 Stallholders must adhere to all relevant local and state regulations.

### 2. Site Allocation

- 2.1 Sites will be allocated based on availability and event priorities. Special requests will be considered but are not guaranteed.
- 2.2 No subletting or site sharing is permitted without prior approval from the event organizers.

### 3. Fees & Payments

- 3.1 Full payment must be made upon arrival at The Caves Showgrounds at the office before trading starts.

### 4. Insurance Requirements

- 4.1 All vendors must provide proof of Public Liability Insurance.
- 4.2 If food or beverages are being sold, vendors must have the appropriate food handling certifications in line with Local and State Regulations. A copy of the food business licence must be provided to The Caves Progress and Agricultural Society with the stall site application.

### 5. Health & Safety

- 5.1 Vendors must comply with all health and safety guidelines, including fire safety and electrical compliance in line with Local and State Regulations.
- 5.2 No hazardous materials are permitted on-site.
- 5.3 No vehicle traffic is allowed through the stall area between 8am and 5pm for safety reasons. Early pack-up is permitted only if authorised personnel are notified and safe vehicle access/exit can be organised.
- 5.4 All electrical equipment used on show day must be tested and tagged.



5.5 Any electrical leads on the ground must be covered appropriately to avoid fire risk.

## 6. Stall Setup & Operation

- 6.1 Set-up must be completed by 8am on the event day, as stalls should be ready for operation by the official event opening time.
- 6.2 Stallholders are responsible for keeping their site clean and safe.

## 7. Event Hours

- 7.1 Stalls must remain open during the event hours from 8am to 5pm. Early pack-up is permitted as long as authorised personnel are notified and safe vehicle access/exit can be organised.

## 8. Waste Management

- 8.1 All vendors are required to manage their own waste. Waste must be disposed of in designated areas.
- 8.2 The Caves Agricultural Show is part of the Plastic Free CQ initiative. Therefore no single use plastic straws, cutlery, plates or food packaging is permitted. All vendors must adhere to these rules.

## 9. Cancellation Policy

- 9.1 In the event of cancellation, please let us know as early as possible so your site can be offered to another vendor.

## 10. Liability

- 10.1 The Caves Progress & Agricultural Society committee is not responsible for loss, damage, or theft of vendor property.

## 11. Information Privacy

- 11.1 All personal and business information collected during the application process is confidential and will be used solely for event management purposes.
- 11.2 Vendors' details will not be shared with third parties without prior consent, except where required by law.
- 11.3 By submitting an application, vendors agree to the collection and use of their information in accordance with privacy laws.
- 11.4 Vendors have the right to request access to or correction of their personal information at any time.
- 11.5 A list of vendor business names will be shared with the Livingstone Shire Council as part of the funding agreement with council.